

DOUBLE *HH* MFG.®

DIVISION OF HOPE HAVEN, INC.

P.O. BOX 176 ▪ 207 WESTVIEW DRIVE ▪ ROCK VALLEY, IA 51247-0176

Machine Operator

RESPONSIBILITIES AND DUTIES

1. Operate primary, secondary and miscellaneous machines as directed.
2. Responsible for safety, quality, efficiency and housekeeping pertaining to work station and machine. Follow safety procedures and promote safety measures among coworkers.
3. Accurate data and record keeping as required.
4. Proper maintenance of equipment, gages and tooling.
5. Perform tool changes and sharpen tools as required.
6. Perform regular machine setups with instructions given as required.
7. All duties as assigned by Plant Manager.

PHYSICAL REQUIREMENTS

1. Physical ability to lift a minimum of 70 pounds.

QUALIFICATIONS

1. Ability to understand and perform safe machine operations/work instructions.
2. Ability to perform quality control procedures and complete SPC charting as required.
3. Ability to read and apply machine setup instructions and carryout setups as required.
4. Capable of counting and recording data for time cards, shop orders, etc. as required.
5. Available for and willingness to work shift hours as assigned.



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